

OSNAC Virtual Dietitian Coverage Back Up Plan Template



Date:	Home:
Signature:	
To be completed by Executive Director / Administrator or Delegate	
Staff Dietitian On Site Services	
<ul style="list-style-type: none"> • RD services are provided on site at 30 minutes per resident per month as per FLTCA 2021. • In certain circumstances and with the approval of the Administrator / Executive Director, the RD will be permitted to work virtually if all other options have not been successful • Circumstances that would be considered for approval of virtual RD support (illness, inclement weather, HR shortages) • Back Up Plan for onsite support: <ol style="list-style-type: none"> 1. RD to adjust scheduled on site days 2. A secondary RD to support home staff RD absence <ol style="list-style-type: none"> a. Name of Coverage RD: _____ b. Days/Hours On Site: _____ 	
Virtual Dietitian Services	
<ul style="list-style-type: none"> • If this plan of on site support is not successful, virtual RD support can be approved. <ul style="list-style-type: none"> ○ RD Name: _____ ○ Scheduled virtual support period (specify dates/time frame): _____ ○ Reason for inability to be onsite: _____ ○ Authorizer (Administrator, Executive Director or Delegate): _____ • Virtual RD support will utilize video and/or phone consultation with staff of the home as required if assistance with a resident is needed. • Staff contact for virtual RD support: onsite Registered Staff or delegate (i.e. Nutrition Manager). Specify: _____ • RD to contact the home for consultation regarding resident assessments as required. • Documentation by virtual RD should include the consultation with designated staff as part of progress note. 	
Additional Comments:	

Documentation for Virtual Dietitian:

When documenting virtually, the RD should include the following statement at the start of each chart note:

Virtual assessment/review completed. RD collaborated with _____ (note any staff member position, resident and/or family) on _____ (date) to obtain required information and observations.